

STEVIE A. GONZALEZ

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Registered for Veterans' consideration identification #2148676

OBJECTIVE

I am a proactive, self-motivated, and flexible worker seeking fulltime position with the ability to make a difference for my employer and my community. I offer my skills in Safety, Quality and Customer Service through my 30 years of experiences as a Supervisor, Worker, Soldier, Photographer, and Graphic Designer.

EDUCATION

SEPT- 2017 – MAY 2020

BACHELOR'S IN FINE ARTS/ GRAPHIC DESIGN, SIENA HEIGHTS UNIVERSITY, ADRIAN, MI

Current GPA 3.5

MAY 8TH 2016

ASSOCIATE IN APPLIED SCIENCE - VISUAL COMMUNICATIONS/GRAPHIC DESIGN, JACKSON COLLEGE, JACKSON, MI

WITH HONORS /GPA 3.756

MAY 8TH 2016

CERTIFICATE IN DIGITAL PHOTOGRAPHY, JACKSON COLLEGE, JACKSON, MI

WITH HONORS /GPA 3.756

SKILLS

Microsoft
Office &
Adobe
Suite

Adept in
manual
camera
operator

Bi-
Lingual
Spanish
& English

EXPERIENCE

SEPT 2010 – CURRENT

GRADUATION COACH, PCMI/ADRIAN HIGH SCHOOL ADRIAN, MI

Work with Edmentum online software, as a credit recovery instructor. I meet with parents to discuss children's needs to improve with grades. Review and recommend methods to assist with homework or improving relations, and on occasion, mediate between the two to achieve the goal of graduation. Provide support and a positive connection to students that are at-risk of dropping out or not graduating. Improve on attendance and hold students accountable to stay after school, which also involves mentoring students. Created Graduation methods/ job outline to work with students and parents.

Within 1st trimester was part of Adrian High School having a 10% improvement with grades and attendance. Weekly follow-up on 40+ students verifying grades and meeting with students, parents, and teachers. Work with students with academic issues to get them back on track to graduation. Meet with Counselors, Principals, Social workers, Parole officers, Adrian Police/ Site resource officer, Teachers, Parents, and Students to achieve goals with homework, tutoring or credit recovery.

MAY 2011 – AUG 2011

FAMILY SERVICE WORKER, TELAMON CORPORATION ADRIAN, MI

Enrolled migrant families /children into our program, conducted application process and income verification. Conducted home visits to enrolled children monthly. Coordinated with Health Specialist, Special Services, Teachers, and Bus Drivers. Other duties included working with community for donations. Set up health fairs, parent nights and other local agencies communication meeting for parents to stay informed of all services provided.

FEB 2011 – AUG 2011

SECURITY GUARD, DEPT. OF PUBLIC SAFETY, SIENA HEIGHTS UNIVERSITY ADRIAN.MI

Part-time Security Guard responsible for opening and closing all buildings. Direct visitors to bldgs. Oversee student safety and parking areas on campus. Work with a staff of approximately 20 D.P.S officers that are a part of a work 24-hour operation. Work special events, created work orders, train new employees, and participate in bi-weekly meeting.

JUNE 2010 – AUGUST 2010

CENTRE AIDE, TELAMON CORPORATION ADRIAN, MI

Worked in Classroom with preschool children educating and assisting teacher with creating lesson plans, create child take home activities, and conducted daily health checks to including other numerous activities. Also assisted with monitoring children on bus routes to home and talked with parents in Spanish to convey concerns that the school or the parents had and to handle paperwork that needed to be completed and provide translation of paperwork. Other duties included working in kitchen to assist and prepare meals. Assist school with setting up health fairs, parent nights and other local agencies communication meeting for parents.

APRIL 2010 – JUNE 2010

CREW LEADER ASSISTANT / ENUMERATOR, U.S. CENSUS BUREAU DEARBORN, MI.

Trained to be a Census worker and a Crew Leader and learn to classify residents as of April 1st. Had a team of 5 workers report to me daily with Payroll and Questionnaires. Of which I had to review daily for errors in both and correct workers if needed. Reported issues with my Crew Leader daily. Made Courier Runs to Dearborn, Mi.

FEBRUARY 2010 – JUNE 2010

BUS DRIVER, FIRST STUDENT ADRIAN, MI

Trained to be a certified Bus Driver for First Student, which drives Adrian Public Schools students. Performed Substitute driver duties. Had to be on-call if needed to driver for a sick driver and attend weekly meetings.

APRIL 2008 – JANUARY 2010

SECURITY GUARD, TDS SECURITY ADRIAN, MI

Part-time Security Guard that works at Adrian High School keeping hallways cleared during class hours. Direct visitors to Main office ensure to one can be in school without just cause. Work with Students, stop conflicts between students, report any issues to any available Administrator. Monitor all 3 lunch periods to make sure children feel safe with each other, Oversee Junior and Senior Parking lots for students trying to leave school early and issue parking tickets if needed.

JUNE 2001 – APRIL 2008

SHIFT SUPERVISOR, BIOLAB, INC A CHEMTURA COMPANY ADRIAN, MI

Focused on Safety by implementing policy for Ice Management where most of safety issues were from. Trained in S.T.O.P. by DuPont. Hotwork, Confined Space, L.O.T.O. and Line openings. Started 2 5S teams in 2 different departments found over 300 action items through the correction of work orders in one year to improve on departments look and streamlined process. Trained in several improvement methods. 5S, Kiakan, Lean techniques and P.H.A. Ran entire plant with 15 union employees, maintained schedules performed discipline, attendance and payroll. Worked with Lab on quality and worked with Maintenance and Electrician.

NOV 1998 – JUNE 2001

PACKAGER/COMPACT OPERATOR/CENTRIFUGE OPERATOR, BIOLAB, INC A CHEMTURA COMPANY ADRIAN, MI

Centrifuges; Achieved the highest output out of 4 operators by utilizing all resources by means of programming and equipment knowledge for over 1 1/2 years.

MAY 1998 – OCT 1998

FAMILY AIDE ASSISTANT, TELAMON CORPORATION, ADRIAN, MI

Worked as a Bi-Lingual Social worker in assisting Migrant Families with educating children by transporting to school environment. Assisted parents with basic needs such as medical care, education and employment.

JULY 1995 – MAY 1998

FORKLIFT OPERATOR, CARGOTAINER, ADRIAN, MI

Worked at for 3 1/2 years doing manual labor all jobs ran at part rate. I was one of the 10% percent of personnel that could make rate at on any piece of machinery. Became a Team leader as result and moved Forklift operator.

JULY 4TH 1989 - JULY 4TH 1994

MILITARY POLICE OFFICER, UNITED STATES ARMY

5 years active duty, 556th M.P. Co. Guarded A Nuclear storage facility for 2.5 years. Transferred to the 437th M.P. Co. located at Fort Belvoir, VA. I was part of deployable unit that assist in Hurricane Andrew relief efforts and deployed to various countries around the world. Also performed standard Police officer operations when not deployed and worked local Fairfax police department.

ACTIVITIES

I assisted with Adrian Public Schools bond in 2018 worked as photographer, graphic designer, and social media coordinator. My third year as Advisor to the Latino Club for Adrian High School. Committee member for the Latino X Youth Conference with Siena Heights University for the third year. Partners with Wharton Performance Center of the Arts at MSU to expose AHS Latino students to their cultural arts program. I assist with the After-school tutoring program and Saturday schools at Adrian High School. I am also a Board member to the Boys and Girls Club of Lenawee County.

Steve Gonzalez
758 College Ave
Adrian, MI. 49221

May 7th, 2020

To whom it may concern

This letter is to express my interest in the position you have available. For over 30 years I have been involved in many facets of employment with the last 10 years in my current position as an ESL/Graduation Coach working with at-risk students. I would be very interested in discussing with you how my background and experience could benefit your business.

My experiences have honed my skills in:

- Safety & quality improvements.
- Interpersonal relationships under extreme pressure.
- Trouble shooting, problem solve solutions.
- Microsoft Office & Adobe Suite.
- Manual Camera operation.
- Social Media, design concepts, and marketing.
- Bi-Lingual in Spanish/English.

I am the type of person that looks for ways of improving through put without the loss of quality. My background in supervision and working with students has many similarities. The last 10 years have opened my eyes in how effective I am as someone who leads by example. I have always tried to have this approach with people that have worked for me or students that I interact with. I believe my calling is to help with any issues and find a solution and resolve it for my employer. So that way they focus on other tasks as I take care of what needs to be done on a daily basis.

My experiences of serving in the Army as a Military Police officer has allowed me to focus on details and multi- tasking; I believe that this and all of my other life skills since have prepared me for this opportunity and would make me a superior candidate for the position I am applying for. I look forward to hearing from you as soon as possible to arrange a time for an interview. You can contact me at 517-673-3519 or email me at stevieagonzalez@gmail.com

Sincerely,



Stevie A Gonzalez